**Brazil** PUBLIC LIBRARY
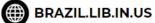
# Brazil Public Library
## Technology Policies

**COMPUTER USE POLICY:**

All computer lab users are expected to abide by the following computer use policy or their privileges may be suspended.

1. Users in the computer lab are expected to keep noise to a minimum.
2. Damaging, destructive misuse of computer equipment or software is considered an act of destructive behavior and replacement value may be used by the Brazil Public Library to determine the damage cost charged.
3. No food or drink is allowed in the computer lab.
4. Children under ten may not be unattended in the computer lab to be compliant with the Unattended Child Policy. Children must be at least ten to use the internet and devices at the Library independently. Children of any age can use technology at the Library with the assistance of their parents or guardian.
5. Cell phone usage is allowed, but please take phone calls outside or in one of the small study rooms on the first floor.
6. Bringing your headphones is recommended, but there are headphones available for public use that can be purchased for $2.
7. Patrons working on a group project using three or more computers need to make special arrangements to reserve a space with Library staff at least a week in advance so that computer lab usage is not hindered for other customers.
8. Use of public computers is limited to two hours, but can be extended at the discretion of computer lab staff.
9. Patrons will be asked to exit sites that are not appropriate for viewing in a public Library and are against Library policy. If the patron is noncompliant, they may be asked to leave the public computer lab.
10. Patrons are unable to save anything to the public computers.
11. All printing must be completed before the computer lab closes.

Computer Lab Hours:

Monday through Thursday 10:00am-7:45pm

Friday and Saturday 10:00am-4:45pm

**DISCLAIMER:**

The Internet is a global electronic network and tool for life-long learning. In a free and democratic society, access to information is a fundamental right of citizenship.

The Internet contains many valuable resources but there is no federal, state or local control of its users or content. The Internet and its available resources may contain

items that are illegal, defamatory, inaccurate or potentially offensive to some people. The Library cannot censor access to materials nor protect users from offensive information. It is technically impossible to prevent access to all objectionable resources.

As with other materials, parents and guardians of minor children (not the Library nor its staff), are responsible for supervising their children's use of Internet resources.

The Library staff cannot control the availability of information links, which often change rapidly and unpredictably. Not all sources on the internet provide accurate, complete or current information. Users need to use good judgment in questioning the validity of information.

The Brazil Public Library strongly advises caution when providing personal information over the Internet and is not responsible for any errors or losses resulting in the patron doing so.

While the Library's policy prohibits access to inappropriate materials, users have the ability to access offensive information and visual materials. Patrons are hereby notified that they are responsible for the access points they reach.

**INTERNET SAFETY POLICY FOR MINORS:**

The Brazil Public Library complies with the Neighborhood Children's Internet Protection Act, Effective July 1st, 2004. The children's Internet Protection Act (CIPA), requires that a technology protection measure (a TPM), also known as internet filtering software, be place on all Internet computer workstations in the I Brazil Public Library to protect against access to visual depictions that

1.  Are obscene.
2.  Contain child pornography, or
3.   Are harmful to minors

While the BPL will make every attempt, through the use of its TPM, to prevent direct access to materials that would not be generally acceptable in a public Library,
 it is technically impossible to guarantee that the BPL's TMP will be error free. The

BPL is not responsible for the unintentional exclusion of desired, necessary or relevant information that may be the result of its technology protection measure software. An authorized staff member may disable the TPM upon request by an adult user to allow unrestricted access for research or any other lawful purpose. The Children's Internet Protection Act (CIPA) does not allow disabling internet H filtering software for minors under any circumstances.

The provisions that follow outline the BPL's policies adopted and pursuant to the federal statute:

1.  The use by minors of Library computer equipment to access material that is obscene, illegal or harmful to minors is prohibited. The BPL utilizes a technology protection measure (internet filtering software) and through the use of a TPM shall use its best efforts to enforce this policy in the Library.

2. Access by minors to electronic mail, chat rooms and other forms of direct electronic communications is prohibited. Minors may utilize email only

3. Unauthorizedauthorized access, including hacking and other Unlawful activities by minors online is prohibited.

4. Unauthorized disclosure, use and dissemination of personal

5. Identification information regarding minors is prohibited.

The BPL retains the right to determine- what is appropriate use of equipment for the purpose of enforcing this policy. Users may have their privileges revoked if they refuse to abide by the instructions or requests made by Library staff.