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| Minutes |
| Board meeting  |
| Date  | May 21, 2025 |
| Time  | 6:00pm |
| Meeting called to order by  | Traci Orman, President |

## In attendance

Board Members:

Traci Orman, Dr Richard Frankville, Michael Hagemeyer, Kathy Modesitt, Teresa McCullough and Shelly Watson. Brian Deakins was absent.

Library Staff:

Sarah Trover, Library Director and Jason Hayes, Business Manager

Public:

No public in attendance

## Approval of minutes

Minutes from April 16, 2025, meeting reviewed. Michael Hagemeyer made a motion to approve. Second by Dr Richard Frankville. All in favor.

## reports

 Business Manager and Treasurer’s Report – Jason Hayes, Business Manager

\*Approval of claims. 4319-4372. Dr Richard Frankville made a motion to approve. Second by Michael Hagemeyer. All in favor.

\*Financial and Fund Reports. Jason Hayes presented.

Motion by Dr Richard Frankville to approve Financial and Fund reports. Second by Kathy Modesitt. All in favor.

\*April 2025 LIT marked as received $20851.00

\*FY2024 8% 2.26%, $16317.11 spent on a goal of $57,800

Librarian’s Report – Sarah Trover, Library Director

\*April use statistics: New Resident Cards 17, 3 juvenile, 19 renewed.

 Non-Resident New Cards 2, Non-Resident New Juvenile Cards 1, Non-Resident Renewed Cards 7, Non-Resident Renewed Juvenile Cards 0

Circulation of materials for the month were 1834. New materials added to Library collection 148, deleted 52.

Libby check outs totaled 954, Hoopla 64 , Kanopy 9

New business:

Audit report reviewed

New cameras are fully functional outside

Discussion of Parking Lot usage by The Emporium-board in agreement not to grant access

Discussion regarding Brazil Times Partnership and use of the library as address for an office. Board agrees not to allow.

Unfinished business:

Doors-Shelly sent information to VIP Roofing and Interiors for a quote

Carnegie-Shelly contacted Scout Leader in regard to new enclosure as an Eagle Scout Project

Cell Phone Stipend-Sarah to present in June.

Internal Controls-to be sent to Attorney for review.

Materiality Policy-will be presented in June.

Other Business:

Temporary ban of library patron for 2 weeks

$3000 grant received from Dollar General to be used for Summer Reading Program

## Adjournment

Motion made to adjourn by Dr Richard Frankville. Second by Michael Hagemeyer. Meeting adjourned at 7:13pm.

## Next meeting

June 18, 2025 at 6:00pm

Note: Michael Hagemeyer will not be able to attend

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Traci Orman, President Shelly Watson, Secretary