

Brazil Library Board Meeting Minutes

Date: April 15, 2026

Time: 6:00 PM

Presiding: Traci Orman, President

Board Members Present

- Traci Orman
- Dr Richard Frankville
- Shelly Watson
- Michael Hagemeyer
- Catherine Baker
- William "Trey" Adams
- Brian Deakins

Library Staff Present

- Sarah Trover, Library Director
- Jason Hayes, Business Manager

Public Attendance

No public in attendance

Approval of Previous Minutes

Minutes from the March 18 meeting were reviewed.

- Motion to approve: Brian Deakins
- Second: Michael Hagemeyer
- Result: All in favor.

Business Manager and Treasurer's Report

Approval of Claims

- Claims 4802-4842 in the amount of \$53,766.32
 - Motion to approve: Dr Richard Frankville
 - Second: Trey Adams
 - Result: All in favor.

Financial and Fund Reports

- Financial and Fund Reports for March 2026 were presented. 1st quarter is on target.
 - Motion to approve: Michael Hagemeyer
 - Second: Dr Richard Frankville
 - Result: All in favor
- March 2026 (LIT) received: \$22,947.67
- March 2026 8%- 1.38% \$10,408.90 spent

- Resolution to transfer funds from Debt Service to Operating fund in the amount of \$4381.81 held until May
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Librarian's Report

March 2026 Usage Statistics

- New Resident Cards: 19, Juvenile 0 (Renewed 18, Juvenile 0)
 - Non-Resident Cards:
 - New: 4 (0 juvenile)
 - Renewed: 4 (0 juvenile)
 - Circulation of materials: 1530
 - New materials added to collection: 242; Deleted: 15
 - Digital checkouts:
 - Libby: 981
 - Hoopla: 137
 - Kanopy: 5
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New Business

- West Central Indiana Storyscape Project
 - Sarah sent letters of recommendation for the Symphony, Arts Illiana and the Wabash Riverscape Project
 - Limestone Cleaning-contingent on proof of credentials from Spot On.
 - Motion to approve: Michael Hagemeyer
 - Second: Dr Richard Frankville
 - Window Tinting project: Drip Tints-new quote requested for clarification
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Unfinished Business

- AED-2 devices leased on a 3-year contract at \$150 each per month for a total of \$1800 per year. Traci Orman, President, signed contract.
 - National Library Week/National Library Worker's Day-staff provided box lunch and shirts.
 - Carnegie's Birthday will be celebrated April 24-25
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Other Business

- Library walk through April 21 at 2pm. Michael Hagemeyer, Dr Richard Frankville, Trey Adams and Catherine Baker
- Discussion of Clay County Literacy Coalition project
- Michael Hagemeyer will not be in attendance for May 2026 board meeting due to being out of country.

- Sarah Trover, Library Director employment anniversary is April 15, 2026
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Adjournment

- Motion to adjourn: Dr Richard Frankville
- Second: Michael Hagemeyer
- Result: All in favor.
- Meeting adjourned at 7:37pm

Next Meeting

- Date: May 20, 2026
 - Time: 6:00 PM
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Signatures

Traci Orman, President

Shelly Watson, Secretary