

December 2025 Board Meeting Agenda

Date: December 17, 2025

Time: 6:00 PM

Type: Regular Monthly Board Meeting

Brazil Public Library Board of Trustees:

President: Traci Orman

Appointed by Brazil Common Council 7/30/23 to 7/30/27

Vice President: Dr. Richard Frankville

Appointed by Clay County Council 10/17/24 to 10/17/28

Secretary: Shelly Watson

Appointed by Clay Community Schools 7/31/22 to 7/31/26

Treasurer: Brian Deakins

Appointed by Clay Community Schools 10/17/24 to 10/17/28

Board Member: Michael Hagemeyer

Appointed by Clay Community Schools 10/17/24 to 10/17/28

Board Member: Kathy Modesitt

Appointed by the Clay County Commissioners 1/1/23 to 1/1/26

Board Member: Vacancy

Call to Order

Staff, Public, or Board Comments

I. Approval of Minutes

- November Minutes
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II. Business Manager and Treasurer's Report

- Approval of Claims 4625-4665

- Financial/Fund Report November
 - November LIT Received \$20851.00
 - November 8% Report – 5.93%
 - Riddell National Bank
 - Debt Service Payment
 - Appropriation Transfers
 - Rainy Day Fund Transfer
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III. Librarian's Report

- November Director's Report
 - New Resident: 13 | Juvenile: 0 | Renewed: 12
 - New Non-Resident: 4 | Juvenile Non-Resident: 11 | Renewed: 0
 - Reciprocal: 0
 - Circulation: 1,706
 - Libby: 935
 - Hoopla: 122
 - Kanopy: 30
 - Added: 9 | Deleted: 1
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IV. New Business

- Advantage Archives
 - Community Listening
 - Staff and Director Evaluations
 - American Red Cross
 - First aid/ CPR/ Bloodborne Pathogens
 - AED
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V. Unfinished Business

- Insurance 2026
 - Doors
 - New board member
 - Long-Range Plan
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VI. Other Business

VII. Adjournment