

Brazil Library Board Meeting Minutes

Date: February 18, 2026

Time: 6:00 PM

Presiding: Traci Orman, President

Board Members Present

- Traci Orman
- Dr Richard Frankville
- Shelly Watson
- Michael Hagemeyer
- Catherine Baker
- William "Trey" Adams
- Absent: Brian Deakins

Library Staff Present

- Sarah Trover, Library Director
- Absent: Jason Hayes, Business Manager

Public Attendance

Katherine Baughman, Brazil Times

Approval of Previous Minutes

Minutes from January 21, 2025, meeting were reviewed.

- Motion to approve: Michael Hagemeyer
 - Second: Catherine Baker
 - Result: All in favor.
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Business Manager and Treasurer's Report

Approval of Claims

- Claims 4719-4764:
 - Motion to approve: Dr Richard Frankville
 - Second: Trey Adams
 - Result: All in favor.

Financial and Fund Reports

- Financial and Fund Reports for January 2026 were presented.
- Appropriation Report
 - Motion to approve: Michael Hagemeyer
 - Second: Dr Richard Frankville
 - Result: All in favor.
- January 2026 (LIT) received: \$22,947.67

January 2026 8% -.15%

Librarian's Report

January 2026 Usage Statistics

- New Resident Cards: 10, Juvenile 2 (Renewed 5, 0 Juvenile)
 - Non-Resident Cards:
 - New: 1 (0 juvenile)
 - Renewed: 12 (0 juvenile)
 - Circulation of materials: 1638
 - New materials added to collection: 211; Deleted: 109
 - Digital checkouts:
 - Libby: 1060
 - Hoopla: 140
 - Kanopy: 15
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New Business

New board member, William "Trey" Adams

- AED estimate present. More information requested for leasing and/or purchase
- Printer purchase for staff (4)
 - Motion to approve: Michael Hagemer
 - Second: Dr Richard Frankville
 - Result: All in favor

Energy Harness Invoice presented. Charges were more than quoted. Sarah will reach out to discuss and present update at March Board Meeting.

Unfinished Business

- Doors: on hold until further notice
- Jury Duty-reviewed and approved by library Attorney. Wireless Access was also approved by library Attorney.
 - Motion to approve: Michael Hagemeyer
 - Second: Catherine Baker
 - Result: All in favor
- Princh Renewal is locked in for 2026. Sarah will review this. (Credit card transactions)
- Long-range Plan-Sarah met with board committee consisting of Catherine Baker and Michael Hagemeyer on February 13. Board will review and provide any suggestions. Represent at March board meeting.

Other Business

- None

Adjournment

- Motion to adjourn: Dr Richard Frankville
- Second: Michael Hagemeyer
- Result: All in favor.
- Meeting adjourned at 7:29pm

Next Meeting

- Date: March 18, 2026
- Time: 6:00 PM

Signatures

Traci Orman, President

Shelly Watson, Secretary